



Special Rules of Order

35th Biennial Convention

Orlando, Florida

In addition to the provisions of the National Bylaws, the following Special Rules of Order will be presented for adoption for the conduct of the convention.

I. Voting Body

The voting body of the convention shall be delegates, delegates-at-large, presidents of the state federations, national officers, chairmen of standing committees, or in the absence of the chairman, the vice chairman of the committee, and former presidents of NFRW.

Delegate badges issued by the credentials committee shall be worn for admission to all meetings/events. Delegates shall be seated in the areas marked by their state standards.

A member registered as an alternate, upon clearance by the credentials committee, can be moved from alternate to delegate status at any time during the business meetings. Rules covering this change of status: in the event that a delegate or delegate-at-large must permanently withdraw from her state's delegation, the state's delegation chairman shall fill out a change of status form which is available from the credentials committee. Upon presentation to the credentials chairman of the completed form and the withdrawing of the delegate badge, the alternate will become the official delegate and a new delegate badge will be issued to her.

Special seating areas will be provided for alternates and guests. They will not be seated with the voting body of the convention.

II. Motions

All motions except on matters of procedure shall be written, signed by the proponent and delivered to the NFRW Convention Chair. A motion may not be seconded by a member of the proponent's federation.

Only members of the voting body may introduce motions.

III. Discussions

A delegate must proceed to a microphone; state her name and state federation, in order to obtain recognition from the Chair. A speaker should state whether she is speaking in favor of or opposition to the motion.

No delegate shall speak for more than two minutes without the general consent of the voting body of the convention. If there is an objection to the general consent, a standing vote must be taken, and two-thirds vote shall be required.

No delegate may speak a second time until all others who wish to speak have had the opportunity to do so. No delegate may speak more than twice on the same issue.

Debate on each substantive motion shall be limited to 15 minutes.

IV. Timekeepers

The timekeeper(s) shall be appointed by the President to serve at each meeting. The timekeeper(s) shall indicate to each speaker a 30-second warning before the expiration of the time allotted.

V. Floor Tellers

Floor tellers shall be appointed to count, tabulate and report to the President all standing votes. The chairman of the tellers shall assign the committee members to definite sections of the convention hall.

A record of the tabulated vote shall be entered in the minutes.

All doors are to be secured during a counted vote, and only floor tellers shall be permitted to move about.

VI. Nominations

Nominations from the floor shall be limited to two minutes. There shall be no second to a nomination. All candidates in contested races will be permitted to speak for two minutes immediately following the close of all nominations.

VII. Voting

As stated by the NFRW Bylaws, when there is only one candidate for an office, election may be by voice vote. Article VII, Section 2 (A).

VIII. Resolutions

Resolutions are handled as stated in the Official Call. There will be no resolutions from the floor.

IX. New Business

All new business that has not been considered by the Board of Directors must be presented in writing to the NFRW Secretary, by 2:00 p.m. on Saturday, September 12, 2009, who will then deliver the new business item to the President of the NFRW.

X. Parliamentary Authority

The current edition of *Robert's Rules of Order Newly Revised*, shall be the parliamentary authority to govern the convention in all cases to which they are applicable and in which they are not inconsistent with the NFRW Bylaws or any Special Rules of Order adopted by the NFRW.

A two-thirds vote of the delegates voting is required to suspend, amend, or add to these standing rules.